

**AGENDA**  
**OF THE 2025 ANNUAL GENERAL MEETING OF SHAREHOLDERS**  
**DONG DUONG PETROLEUM TRANSPORTATION JOINT STOCK COMPANY**  
**Time:** Opening at 09:00, Friday, June 27<sup>th</sup>, 2025 (Reception from 08:30).  
**Location:** Meeting room of Dong Duong Petroleum Transportation JSC, 6th Floor, Viet A Building,  
No. 9 Duy Tan Street, Dich Vong Hau Ward, Cau Giay District, Hanoi.

<b>I</b>	<b>RECEPTION OF DELEGATES (08h30 – 09h00).</b>
1	Reception of Shareholders and delegates attending the meeting. Checking the qualifications of Shareholders. Carrying out the procedures for registration to attend the meeting. Distribute documents and voting cards to shareholders..
<b>II</b>	<b>AGM OPENING (09h00 - 09h15)</b>
1	Report the results of the verification of shareholders' qualifications to attend the General Meeting.
2	Open the General Meeting and introduce the participants.
3	Introduce the list of the General Meeting Chair, the Secretariat, and elect the Ballot Counting Committee.
4	Approve the Agenda.
5	Approve the Working Regulations of the General Meeting, the Voting Regulations at the General Meeting and the Election Regulations.
<b>III</b>	<b>MEETING AGENDA (09h15 - 10h15)</b>
1	Report of the Director on the 2024 business performance and the 2025 business plan
2	Report of the Board of Directors (BOD) on the 2024 Activities and the 2025 Operation Plan
3	Report of the Board of the Supervisors (BOS) on the 2024 Activities and the 2025 Operation Plan
4	Submission for approval of the 2024 Business Performance results and the 2024 Audited Financial statements
5	Submission for approval of the 2024 remuneration for BOD and BOS member and the 2025 remuneration plan.
6	Submission for approval of the 2024 profit distribution and fund allocation
7	Submission for approval of selecting an independent auditing firm to Audit the 2025 financial statements
8	Submission for approval of the dismissal and Election of BOD members for the 2025-2030 term
9	And other contents under the authority of the General Meeting of Shareholders (if any).
10	Discussion and voting in the AGM for approval of the proposed matter
<b>IV</b>	<b>SUMMARY OF THE GENERAL MEETING (10h15 – 11h00)</b>
1	Report on the results of the vote counting of the General Meeting.
2	Approval of the Minutes and Resolutions of the General Meeting
3	Closing of the Meeting.