

VOTING PROCEDURES

AT THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF INDOCHINA PETROLEUM TRANSPORTATION JSC

I. Objectives:

- To ensure compliance with the Law and the Company's Charter.
- To ensure the principles of transparency, democracy, and the legitimate rights of all shareholders.
- Ensuring the focus and organizational stability of the 2026 Annual General Meeting of Shareholders.

II. Voting Principles at the General Meeting:

- Voting on issues at the General Meeting will be conducted through open, direct voting and secret ballot.
- Voting ballots will be issued by the Organizing Committee. The content of the ballot includes: issues to be voted on, name of shareholder or authorized representative, total number of shares with voting rights. The ballot will include the contents to be approved at the General Meeting according to the approved agenda.
- Upon receiving the ballot, shareholders/shareholder representatives must check the information, the total number of shares with voting rights and the total number of ballots received. If there are any errors, they must notify the shareholder immediately upon receipt. A ballot is considered valid when it contains complete and accurate information as required on the ballot.
- When voting, shareholders/shareholder representatives have the right to decide whether to agree, disagree, or abstain by marking (X) or (V) in the corresponding box for each issue to be voted on the ballot.

III. Vote Counting:

- The vote counting committee will collect the ballots from each shareholder after the voting is completed to proceed with counting.
- The following ballots are considered invalid:
 - Ballots not issued by the Organizing Committee and not stamped with the seal of Indochina Petroleum Transport Joint Stock Company.
 - Ballots with erasures or corrections (in case of errors, the Organizing Committee must replace the ballot with a new one and destroy the old one).
 - Ballots with markings other than (X) or (V).
 - Ballots with no selection marked in any box.
 - Ballots with more than one selection marked for a single issue. Phiếu có tẩy xóa, sửa chữa nội dung (trường hợp viết sai phải được Ban Tổ chức đổi phiếu bầu mới và hủy phiếu bầu cũ).

IV. Voting Results:

Voting items are approved when the number of voting shares agreeing to the amount of valid voting shares collected ensures the ratio as stipulated in the Enterprise Law No. 59/2020/QH14, passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020. Specifically:

- Decisions of the General Meeting of Shareholders are approved when approved by shareholders representing more than 50% of the total voting shares of all shareholders present at the meeting.
- Decisions of the General Meeting of Shareholders on the following matters will be approved when at least 65% of the total voting shares of all shareholders present at the meeting approve:
 - + Types of shares and the total number of shares of each type;
 - + Changes to the industry, profession, and business field;
 - + Changes to the Company's organizational structure compared to the structure stipulated in Article 9 of the Company Charter, excluding changes to the organizational structure under the authority of the Board of Directors as stipulated in Article 25 of the Company Charter and as stipulated in the Company's internal regulations.
 - + Investment projects or sale of the Company's assets or signing contracts with parties specified in Clause 1, Article 162 of the Enterprise Law with a value equal to or greater than 35% of the total asset value recorded in the most recent audited financial statement;
 - + Reorganization or dissolution of the Company.

V. Effective Date:

- These voting regulations shall be read before the General Meeting of Shareholders and a vote shall be taken from all shareholders participating in the meeting before proceeding with the vote.
- If approved by the General Meeting of Shareholders, these regulations shall be binding on all shareholders.

VOTING COMMITTEE

Chairman

Nguyen Dinh Chinh

This English version is provided for reference purposes only. In case of any discrepancy between the Vietnamese and English versions, the Vietnamese version shall prevail and be legally binding.